

**GARY LOFTIN
CADDO PARISH CLERK OF COURT**

STATE OF LOUISIANA :
 :
PARISH OF CADDO : **REMOTE COMPUTER
ACCESS CONTRACT UPGRADE**

This agreement is an upgrade to the Remote Computer Access Contract previously entered between the Caddo Parish Clerk of Court and "User," _____, Remote Access Account Number _____, with a billing name and address as follows:

The parties hereby stipulate, covenant and mutually agree as follows:

1. The provisions of the existing Remote Computer Access Contract between the parties are reaffirmed except as herein amended.
2. In addition to the Clerk providing User the customary public record information, the Clerk shall provide User with access to images.
3. User shall continue to pay a monthly access fee of \$30.00. Imaging printing charges shall be \$.25 per page. The monthly charge entitles User to one (1) logon only.
4. Printing of images shall only be available to a User with a charge account approved by the Clerk. If User wishes to charge copies to separate accounts, User shall be required to open separate remote access accounts.
5. The Clerk shall provide User with a total cost for images printed in the billing period. Delineation of the charges for printing images to a User's client or customer shall be the User's sole responsibility. The Clerk is not responsible for misprints or pages printed in error.
6. The Clerk shall immediately cancel this agreement for thirty (30) days delinquency in payment for remote access and per page printing charges subject to a \$50.00 reinstatement fee if User's account is cancelled for non-payment.
7. For imaging access, User must have broadband Internet access and User's PC must have ability to install Active X controls.
8. E-mail communication is preferred between Clerk and User.
 - a. Clerk e-mail address: webmaster@caddoclerk.com
 - b. User e-mail address: _____
9. For the imaging application, the Clerk is not responsible for compatibility of User's computer(s) and printer(s).

IN WITNESS WHEREOF, the parties execute this supplement to the Remote Computer Access Contract previously executed, on this _____ day of _____, 20__.

WITNESSES:

CLERK OF COURT, FIRST JUDICIAL
DISTRICT, CADDO PARISH, LOUISIANA

BY: _____

GARY LOFTIN
CLERK OF COURT

USER:

BY: _____