

STATE OF LOUISIANA

DOCKET # _____

IN THE INTEREST OF

JUVENILE COURT

CADDO PARISH, LOUISIANA

MOTION FOR EXPUNGEMENT AND SEALING

NOW INTO COURT COMES _____, in proper person or through undersigned counsel, and herein moves this Honorable Court:

1. To order the expungement and sealing of all records and reports, including, but not limited to the record of arrest and order of disposition concerning the below-described conduct or condition, and directing all officials, agencies, institutions, boards, and systems, including their employees, agents, consultants, and special committees, to expunge and seal any record, in any form, concerning the arrest of the mover, and any other photographic, fingerprint, DNA, or any other information of any kinds or descriptions; and
2. To direct each agency and law enforcement office having any such records, including, but not limited to the above named entities, to file a sworn affidavit with the Clerk of Court to the effect that such records have been expunged and sealed and that no notation or reference has been retained in any central depository which could or might lead to the inference that the expunged and sealed record was ever on file with that agency or law enforcement office, except as otherwise specifically provided by law.

I.

Full name of mover:

SEX: { } Male { } Female Social Security # _____

Race/Ethnicity: _____ Date of Birth: ____/____/____

Address: Street: _____ Apt. # _____

City/State: _____ Zip Code: _____

NOTE: A separate page shall be completed for EACH of the charges for which expungement and sealing are sought. Failure to provide ALL of the requested information may result in dismissal of the motion for insufficiency.

II.

Offense Report # _____ Offense Charged: _____

Date of Arrest: ____/____/____

Arresting Agency: _____

City/Parish of Arrest: _____

III.

Action Taken: (Check appropriate action and insert date)

- Charges not filed
- Charges refused on _____/____/_____
- Informal Adjustment Agreement completed on _____/____/_____
- Adjudicated on _____/____/_____
- Dismissed on _____/____/_____
- Continued without date on _____/____/_____

IV.

Court Docket and Complaint #: _____, # _____

V.

Authority for Motion: (Check one only)

- This matter did not result in an adjudication.
- This matter resulted in an Families In Need of Services or delinquency adjudication.

AND the court which had exercised juvenile jurisdiction has ceased to exercise such in accordance with Children's Code Article 313

AND the adjudication was not for murder, manslaughter, on offense requiring registration as a sex offender under R.S. 15:542, kidnapping, or armed robbery

AND mover has no adult felony conviction and no adult conviction for a misdemeanor against a person involving a firearm

AND mover has no pending indictment or bill of information against him.

WHEREFORE, mover prays that after due proceedings are had, there be an order herein in favor of mover, ordering the Clerk of Court and all other agencies, offices or organizations to expunge and seal their records or reports concerning the conduct or condition of mover as a child as more fully described herein.

Respectfully submitted,

Name of Mover or Attorney

Address

City/State/Zip

Phone

STATE OF LOUISIANA

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ORDER

CONSIDERING the above and foregoing:

IT IS ORDERED that a contradictory hearing be and is hereby set for the _____ day of _____, 20 ____ at ____:____ (am/pm) in Division _____, _____, Louisiana this _____ day of _____, 20 ____.

Judge-Caddo Parish Juvenile Court

PLEASE SERVE:

Parish of _____

District Attorney _____

Clerk of Court _____

Sheriff _____

Bureau of Identification and Information

Attn: Expungement

7919 Independence Blvd.

Baton Rouge, LA 70806

and

Name of Agency

Attn:

Address

City/State/Zip

Name of Agency

Attn:

Address

City/State/Zip