

# **MIKE SPENCE** **CLERK OF COURT**

Caddo Parish Courthouse  
501 Texas Street, Room 103  
Shreveport, LA 71101-5408



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**FOR YOUR BEST INTEREST, THE CLERK OF COURT IS PROVIDING YOU A LIST OF IMPORTANT THINGS TO DO ONCE YOUR DOMESTIC ABUSE ORDER HAS BEEN SIGNED.**

- 1. BE IN COURT LOCATED AT 501 TEXAS STREET ON THE DATE SPECIFIED IN YOUR CERTIFIED COPY.**
- 2. TAKE A CERTIFIED COPY TO THE POLICE DEPARTMENT LOCATED AT 1234 TEXAS AVENUE.**
- 3. TAKE A CERTIFIED COPY TO THE CADDO PARISH JAIL LOCATED AT 1101 FORUM NEAR NORTH HEARNE AND NORTH MARKET.**
- 4. TAKE A CERTIFIED COPY TO YOUR EMPLOYER, CHILDREN'S SCHOOL OR A FRIEND.**
- 5. KEEP A CERTIFIED COPY ON HAND AT ALL TIMES.**
- 6. IF YOU WERE ASSISTED BY THE PROVIDENCE HOUSE, PLEASE TAKE A CERTIFIED COPY TO THEIR OFFICE.**

*"Where the Public Comes First"*