

Checklist for In-Chambers Confirmations

Case Caption: _____

Docket: _____

Date of separation: _____

Date petition filed: _____

- 365/180 days had passed prior to the filing of Petition (minor children? yes no)
- Petition for Divorce is in the record
- Jurisdiction and venue are expressly alleged in Petition
- Petitioner's affidavit specifically attests to the facts sufficient to obtain a divorce

Date of service: _____

Type of service Personal Domiciliary Long-Arm (complies with 13:3204, et seq)

- Twenty-one days have elapsed since the service of citation upon the defendant.

-or-

- A discovery request was filed with the petition and thirty days have elapsed since service of citation and service of the discovery request on the defendant.

-or- Date waiver signed: _____, Date waiver filed: _____

- Two days, exclusive of holidays, have elapsed since the filing of a sworn affidavit (waiver) by the defendant

The waiver:

- acknowledges receipt of a certified copy of the petition and
- waives formal citation,
- waives service of process,
- waives all legal delays,
- waives notice of trial,
- waives appearance at trial, and
- does **not** contain a substantive answer.

This section verified by court staff.

yes no ____/____/2022

- This was **not** a covenant marriage (special marriage license with pre-marital counseling)

- Neither party is **active** military

- One or both party(ies) is domiciled in Caddo

-or-

- The last matrimonial domicile was in Caddo (last place lived together as a married couple)

This section verified by court staff.

yes no ____/____/2022

The plaintiff is, with this checklist, providing the following to court:

- an affidavit specifically attesting to and testifying as to the truth of all of the factual allegations contained in the petition,
- the original and not less than one copy of the proposed default judgment
- a certification indicating the type of service (or waiver) made on the defendant and the date of service (or waiver)
- and a certification by the clerk that the record was
 - a. examined by the clerk, including the date of the examination and
 - b. a statement that no answer or other pleading has been filed.

If this filing is pursuant to 103(5), the plaintiff is, with this checklist, providing the following to court:

- a certified copy of the protective order or injunction rendered after a contradictory hearing
- or -** consent decree.

This section verified by court staff.

yes no ____/____/2022

FOR COURT USE ONLY:

- The above statements have been verified by staff.
- Staff has found one or more defects in this pleading.

Staff Signature

On the showing made, the requested relief cannot be granted. Plaintiff is granted leave to remedy and refile.

Signed and filed on this ____ day of _____, 2022 in Shreveport, Caddo Parish, Louisiana.

Judge Brady D. O'Callaghan