

CHECKLIST FOR IN-CHAMBERS CONFIRMATIONS

Case Caption: _____ Docket: _____

Date of Separation: _____ Date Petition Filed: _____

- 365/180 days had passed prior to filing of Petition (minor children? yes no)
- Petition for Divorce is in the record
- Jurisdiction and venue are expressly alleged in Petition
- Petitioner's affidavit specifically attests to the facts sufficient to obtain a divorce

Date of Service: _____

Type of Service: Personal Domiciliary Long-Arm (complies with 13:3204 et seq)

- Twenty-one days have elapsed since the service of citation upon the defendant

-or-

- A discovery request was filed with the petition and thirty days have elapsed since service of citation and service of the discovery request on the defendant.

-or- Date waiver signed: _____ Date waiver filed: _____

- Two days, exclusive of holidays, have elapsed since the filing of a sworn affidavit (waiver) by the defendant.

The waiver:

- acknowledges receipt of a certified copy of the petition and
- waiver formal citation
- waives service of process
- waives all legal delays
- waives notice of trial
- waives appearance at trial, and
- does **not** contain a substantive answer.

This was **not** a covenant marriage (special marriage license with pre-marital counseling)

Neither party is **active** military

One or both parties is domiciled in Caddo

-or-

The last matrimonial domicile was in Caddo (last place lived together as a married couple)

The plaintiff is, with this checklist, providing the following to court:

- An affidavit specifically attesting to and testifying as to the truth of all of the factual allegations contained in the petition.
- the original and not less than one copy of the proposed default judgment
- a certification indicating the type of service (or waiver) made on the defendant and the date of service (or waiver)
- and a certification by the clerk that the record was
 - a. examined by the clerk, including the date of the examination and
 - b. a statement that no answer or other pleading has been filed.

If this filing is pursuant to 103(5), the plaintiff is, with this checklist, providing the following to court:

- a certified copy of the protective order or injunction rendered after a contradictory hearing
- or-** consent decree

On the showing made, the requested relief cannot be granted. Plaintiff is granted leave to remedy and re-file.

Signed and filed on this ____ day of _____, 2023, in Shreveport, Caddo Parish, Louisiana.

Judge Katherine Dorroh